Using Online Payment Portal for OPUSD Chromebook Lease To Own Program

To use the Payment Portal, you should follow these steps after clicking through the link to access the portal:

http://bit.ly/MCMSpaymentLTO

 Select which payment plan you will use to pay for the Lease To Own Program and "Add to cart":
 a. Option 1: Full Payment (pay \$300 immediately)

b. **Option 2**: Deposit with 1 Year Deferment (pay \$150 deposit immediately, then pay \$150 a year from now)

c. **Option 3**: Deposit with 2 Year Deferment (pay \$75 deposit immediately, then pay \$10/month for 24 months)

2) Add your child (**Student Profile**) to the "purchase", this is also referred to as "Assign Student Profile to Activity":

a. Click "Add Student Profile"
b. Input your child's First Name, Last

Name, and **Student ID#**

c. Your child's Student ID# can be found in **Q Parent Connect** under your Child's "Demographics" screen, and is listed as "**Local ID**" and is usually a 7 digit number.

d. Select your 6th grader from the "Select Student Profile" drop down menu

e. Click "Next"

Home Pay Obligation Cental Office	Elementary	HIGH MIDDL	E					
HOME II MIDDLE II MEDEA CREEK MIDDLE SCH	100L							
Medea Creek Middle School	MED	EA CREEK	MIDDLE S	CHOOL				
Test School	Select	Image	Activity No.	Activity Name	Teacher/Sponsor	Grade Cours	e/Class Act. Date	Price
	→ ∘		FL006-1	Chromebook - Option 1 - Full Payment Pay for your Chromebook Lesse in full	Kwok,Enoch	N/A P	W 1/1/1900	\$300
			FL006-2	Chromebook - Option 2 - Deposit with 1 Year Deforment Pay for your Chromebook Lesses in 2 payments of an initial disposit of \$150 and then a final payment of \$150 net year.	Kwok,Enoch	N/A P	W 1/1/1900	\$150
			FL005-4	Chromebook - Option 3 - Deposit with 2 Year Deforment Pay for your Overwebook Lease with an initial deposit of \$76 and iten 24 monthly payments of \$10.	Kwak,Enach	NA P	IA 1/1/1900	\$75
			R.005-VAR1	Test - Donation Datations	NA	NA P	IA NA	80
			PL005-6	Test - Hat Sale Soling Hass	Straker,Dexter	NA P	IA 1/1/1900	\$5

)S	SP (Dak F Dnlin	Parl e S	k USD chool F	Pay	vments												Q	e	8	۲. تقر
Home		Pay Obl	igation		ental Office		Elementar		IGH	MIDDLE												
STEP	P1(OF 4	- AS	SIG	IN STU	DE	INT PRO	OFIL	ΕT	O ACTIV	/ITY											
1 Item ir	n Car	t			Use the do not have to your pro	Seler stur file.	ct Student Pr dents assign	ofile dr ed to yr	opdow our pro	m box for eacl	h item ir in this d	i your cart rop down, j	unless the activity please click the gro	has "No Pro ny ADD STUI	file Required	I* indicated	in grey. add stu	If you ident(s)		, I	Add Stu	ident Profile
Activ	rity N	ame										Price	Select Studen	t Profile		Assigned	Student	Profile		то	otal	
FL00	5-1 mebo	ak - Opt	ion 1 - F	ul Pa	yment Med	ea C	reek Middle	School				\$300.00	-Select Stude	nt Profile- \$						\$3	100.00	X
																				Subto	otal:	\$300.00
																					N	ext
										Home I Copyri	Contact ght 202	Us Priva 0 - OSMS	cy Policy Terms nc. All rights reser	I Map ved.								
_									Dev	veloped by Or	nline Sc	hool Mana	pement Systems -	(OSP-WEBO	(4)							

Osp Oak Pa	ark USD School Payments				С	x 🥲	•	1
Home Pay Obligation	Cental Office Elementary	HIGH MIC	DDLE					
STEP 1 OF 4 - ASSI	GN STUDENT PROF	FILE TO A	CTIVITY					
1 Item in Cart	Use the Select Student Profil do not have students assigned to to your profile.	e dropdown box to your profile to	for each item in your cart select in this drop down,	unless the activity has "No Profil please click the grey ADD STUDE	e Required* indicated in grey. If you NT PROFILE button to add student(s)	A	dd Stu	dent Profile
Activity Name			Price	Select Student Profile	Assigned Student Profile	То	tal	
FL005-1 Chromebook - Option 1 - Full	Payment Medea Creek Middle Sch	nool	\$300.00	 ✓ -Select Student Profile- Kwok ,Charissa 		\$3	00.00	X
						Subto	tal:	\$300.00
							Ne	ext

3) Verify your shopping cart item Sub Total, and then click "**Checkout**"



4) Create a New User Account a. Create your own **Username** b. Provide your personal **email** address c. Create your own **password** d. Provide a password hint (optional)

5) Agree to payment Terms by checking the appropriate box, then click "**Next**"

OSP Online	School Pay	ments						
lome Pay Obligation	Cental Office	Elementary	HIGH	MIDDLE				
SIGN IN								
Cu	rrent Users			New Users, P	Please Create an Accou	unt		
				To create a new account ple	ease fill in each of the fo	orm fields below.		
Isername				Username	Email			
required				required	required			
assword				First Name	Last Name			
required				required	required			
assword must be atleast 8 c	haracters long			Password 8+ charac	cters Confirm Password	d		
Remember Me	Forgot Use	ername/Passwor	rd?	required	required			
				Password Hint	Password Answe	r		
Login								
				Casada New	_			
				Developed by Online School Management Systems - (OSP-WEB02	2)			
Oak Parl OSP Online S me Pay Obligation C EP 3 OF 4 - ORDE	k USD chool Paymer ental Office Elem R REVIEW	nts entary HIGH	MIDDL	E E		ର୍ ୧୧ 🌡	ΪŬ	1
A contract of the second secon	k USD ichool Paymer ental Office Elem R REVIEW	nts entary HIGH	MIDDL	E Assigned Student Profile Kwumuna	Price \$300.00	Q 🦿 🖁	Line	1 Tol 300
Oak Parl Online S onne Pay Obligation C EP 3 OF 4 - ORDE I To: Sk Brance States States States IS-1	k USD ichool Paymer ental office Elem R REVIEW	nts entary HIGH	MIDDL	E Assigned Student Profile Kow ana 201 p	Price \$300.00	Q 🔮 🕈	Line	1 To
Vity Name 6-1 me Design of the second seco	k USD chool Paymer ental Office Elem R REVIEW	entary HIGH	MIDDL	E Assigned Student Profile Kw to a 200 a	Price \$300.00	Q 🔮 🕈	Line S	1 To
And Pay Obligation C Pay Obli	k USD chool Paymer ential Office Elem R REVIEW	eschool	MIDDL	E Assigned Student Profile Kore 205	Price \$300.00	Q 🔮 🕈	Line \$	1 To 300.
A states b stat	k USD chool Paymer ential Office Elem R REVIEW	entary HIGH	MIDDL	E Assigned Student Profile Kw mana aa 200 0	Price \$300.00 Subtotal Tax	Q 🔮 💈	Line \$33	1 To 300.
A contraction of the second se	k USD Ichool Paymer rental Office Elem R REVIEW	entary HICH	MIDDL	E Assigned Student Profile Kor and an a 201 a	Price \$300.00 Subtotal Sarvice Fee	Q 🔮 💈	Line \$ \$33	1 To 300. 00.
Vity Name 6-1 mesock - Option 1 - Full Payme hase Notes (Not Required)	k USD ichool Paymer ental Office Elem R REVIEW	entary HIGH	MIDDL	E Assigned Student Profile Kw and an a 200 a b	Price Price Studietal Subiotal Tax Service Fee Amount Due:	Quantity	Line \$3 \$3 \$3	1 To 300 00.0
A States Solution of States Solution of States Solution of States Solution of States Solution Soluti	k USD chool Paymer metal office Elem R REVIEW	entany HIGH	MIDDL	E Assigned Student Profile Kw and a studen	Price \$300.00 Subtotal Tax Service Fee Amount Due:	Q Cuantity 1	Line \$- \$- \$- \$- \$- \$- \$- \$- \$- \$- \$- \$- \$-	1 1 00.0
An or of the set of th	k USD chool Paymer mital Office Elem R REVIEW	e School	MIDDL	E Assigned Student Profile Kwea 20ea 20ea 20ea 20ea	Price \$300.00 Subtotal Subtotal Service Fee Amount Due:	Q Quantity 1 your billing stateme	Line S S S S S S S S S S S S S S S S S	1 1 700.0

6) Input your **Credit Card** information (only **MasterCard** or **Visa** are accepted at this time.)

Note that Online School Management Systems will NOT store your credit card information, nor will they share the information you input with anyone else besides the bank that is processing the transaction. The district will absorb any transaction fees so there are no service fees for you to use this service.

Oak Park USD Online School Payments	Q	ę	8	il i
Home Pay Obligation Cental Office Elementary HIGH MIDDLE				
STEP 4 OF 4 - PAYMENT				
Payment: Image: Card Type Image: Card Type > Image: Card Type ><	nt soluti	on neve	ır retain	ns access
Home I Contact Us I Privacy Policy I Terms I Map Copyright 2020 - OSMS Inc. All rights reserved. Developed by Online School Management Systems - (OSP-WEB02)				

7) Check your email for the receipt for your order. **Print out** a copy of the **receipt** and bring it with you to in person Registration at MCMS on August 1-2.